

# **TENDER DOCUMENT**

**Sub: Awarding of Maintenance and Repair Contract for the period of 1 Year from the date of contract.**

Sir/Madam,

Please find enclosed herewith the tender documents for Maintenance and Repair Contract in r/o Kendriya Vidyalaya KNN Ghaziabad. Tender duly filled, signed and stamped in sealed cover addressed to the Principal, Kendriya Vidyalaya Kamla Nehru Nagar Ghaziabad, 201002, Uttar Pradesh should reach latest by 14.00 hrs. On 19.10.2023

In case of any query or clarification related to location, space etc., please feel free to visit the Vidyalaya.

**(PLEASE SUBMIT ALL THE PAGES CONTAINED IN THIS DOCUMENT ANNEXURE I, II & III DULY SIGNED AND SEALED)**

**Earnest Money:**

Demand draft of Rs 2000/- (Rupees Two Thousand Only) to be paid towards Principal, Kendriya Vidyalaya KNN Ghaziabad.

(Sh Arun Sharma)  
PRINCIPAL

Encl: Tender Document.

**Tender form to be submitted by the Tenderer**

1. Name of the Firm \_\_\_\_\_
  2. Address \_\_\_\_\_
  3. Contact No: \_\_\_\_\_
  4. Registration/License No. \_\_\_\_\_  
(Copy of license issued by the local authority should be attached or copy of the letter pad or bill book may be attached)
  5. PAN No ..... (Copy to be Enclosed)
  6. GST No:.....(Copy to be Enclosed)
  7. Year of Establishment \_\_\_\_\_
  8. Contracts executed till date (Experience)  
(Nature thereof): Govt. Semi Govt./Private  
Please give details of contracts executed in a separate sheet, along with documentary proof if any thereof)
    - i)
    - ii)
    - iii)
    - iv)
  9. Present assignment in hand: Govt./Semi./Private
    - i)
    - ii)
    - iii)
    - iv)
- Earnest Money**: Transaction ID ..... Dt.....Rs. 2000/-
10. All the items and conditions, as mentioned in the Tender Form are acceptable to Me /us.

Date: \_\_\_\_\_

Signature of the Tenderer With stamp

**Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh**  
**201002**

**Open Tender**

**Sub : "Invitation for Quotations for supply of goods for use in the Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002 - reg"**

Sir/Madam,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees.

2. Sealed competitive quotations from the Registered Firms are invited by the undersigned on behalf of the Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002 for supply of the following items :

Sl. No.	Brief description of goods	Specifications	Quantity (approx)	Delivery period	Place of delivery
1.	<b>List enclosed for items</b>				
2.					
3.					

**Where** Bureau of Indian standards (BIS) certification marked goods are available in market, goods with those or equivalent marking only shall be offered

**3. Bid Price**

- a. The contract shall be for the supply of the mentioned items to the Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting;
- b. All duties, taxes and other levies payable by the bidder, shall be included in the total price. However, the tax and duties leviable should be quoted separately.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only);
- d. The prices should be quoted in Indian Rupees only,
- e. Each bidder shall submit only one quotation;
- f. Telex or Facsimile quotations are not acceptable
- \*g. **The bid should be submitted along with EMD for Rs.Two Thousand only by bank draft in favour of Principal KV KNN Ghaziabad for all the four Items or single Item.**
- h. The firm should enclose supporting documents regarding registration of GST/IT/PAN.

\*May be struck off in case of Registered Bidders.

**4. Validity of quotations**

The quotation shall remain valid for a period not less than 90 days after the deadline specified for submission of quotations.

5. **Evaluation of quotations:**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

- a) properly signed, and
- b) conform to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

6. **Award of contract:**

- (a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above;
- (b) The bidder whose bid is accepted will be notified of the award of the contract by the Office prior to expiration of the quotation validity period;
- (c) The Notification of Award to clearly specify any change in the unit price or any other terms and conditions accepted.
- (d) Normal commercial warranty/guarantee shall be applicable to the supplied goods;
- (e) Payment shall be made within 30 days after the delivery of goods and their acceptance;
- (f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- (g) **The successful bidder for rate contract has to deposit performance security of the amount of Rs. 5000/- (Rs Five thousand) in favour of Principal KV KNN Ghaziabad in the form of DD. The performance security will be returned after 30 days of the contract will get expired**
- (h) **Apart from as mentioned in (g), In the event of awarding of Maintainance and repair work/Contract the performance security will be equal to the value of 10 Percent of total amount anticipated for the work. The performance security thus collected will be paid back after six month of completion of work or when defect liability period is over.**

7. **Last date and time of receipt of quotations:**

You are requested to submit the sealed quotations in the Tender Box { in front of Room No.        } superscribed on the envelope as **"Quotations for the supply of goods/equipments for the        , due on        , latest by        .** The quotations shall be opened at        on the same day. The bidders or their representatives who choose to be present at the time of opening of quotation are invited to do so.

The purchaser looks forward to receiving the quotation and appreciate the interest of the bidders in the KVS.

Yours faithfully,

Signature.....

Name:.....

Designation: .....

### FORMAT OF QUOTATION

S. No.	Description of goods / equipment	Brief specifications	Quantity	Unit /Pkt Rate (Rs.)	Total Amount without GST	GST Rate in (%)	GST Amount	Total Amount with GST
1.								
2.								
3.								

We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specified in the Invitation for Quotations,

We also confirm that the normal commercial warranty/guarantee of ..... Months shall apply to the offered goods.

Bid Security of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) is furnished herewith vide Bank Draft No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_.

(Bidder)

Signature : ..... Name : ..... Date : .....

## **List of Items**

### **1. Colour and Paint Related Items**

Items	Specification	Quantity	RATE
1	PUTTY 20 KG	PER	
2	PUTTY 40 KG	PER	
3	LAPI PATRA 6 "	PER	
4	LAPI PATRA 8"	PER	
5	ENAMEL OIL PAINT 1 LTR	PER	
6	ENAMEL OIL PAINT 4 LTR	PER	
7	ENAMEL OIL PAINT 10 LTR	PER	
8	ENAMEL OIL PAINT 20 LTR	PER	
9	WOOD PRIMER 10 LTRE	PER	
10	RED OXIDE 1 LTR	PER	
11	INTERIOR EMULSION PAINT 20 LTR	PER	
12	INTERIOR EMULSION PAINT 4LTR	PER	
13	EXTERIOR EMULSION 10 L	PER	
14	EXTERIOR EMULSION 20L	PER	
15	CEMENT (WHITE)	PER	
16	CEMENT SHEET	PER	
17	CEMENT PILLAR	PER	
18	IRON PIPE RECTANGULAR 2" BY 1.5"	PER	
19	DOCTOR FIXIT SBR-1LTR	PER	
20	DOCTOR FIXIT SBR-5LTR	PER	
21	DISTEMPER-20KG	PER	
22	TERPENTINE - 1LTR	PER	
23	COTTON ROLLER	PER	
24	BRUSH FORGO 4-INCH	PER	
25	BRUSH FORGO 3-INCH	PER	
26	BRUSH FORGO 2-INCH	PER	
27	BRUSH FORGO 2.5-INCH	PER	
28	BRUSH FORGO 1.5-INCH	PER	
29	WATER PAPER-3M - 1PC	PER	
30	SYN. EMEMEL THINNER 1LTR	PER	
31	SYN. EMEMEL THINNER 5LTR	PER	
32	STAINER	PER	

2. Plumbing Related Items			
Items	Specification	Quantity	RATE
1	WATER TANK 750 LITRE	PER	
2	WATER TANK 1000 LITRE	PER	
3	FLOATING VALVE	PER	
4	UPVC TANK CONNECTOR	PER	
5	UPVC T 1 INCH-1/2INCH	PER	
6	SINK	PER	
7	WASTE PIPE	PER	
8	WASTE COUPLING	PER	
9	CONNECTION PIPE 18"	PER	
10	CONNECTION PIPE 24"	PER	
11	BIB COCK PVC	PER	
12	TAP STEEL SS	PER	
13	UPVC PIPE 1/2"	PER METER	
14	UPVC PIPE 3/4"	PER METER	
15	UPVC PIPE 1"	PER METER	
16	UPVC ELBOW FTA 1/2" (BRASS)	PER	
17	UPVC ELBOW FTA 3/4" (BRASS)	PER	
18	UPVC ELBOW FTA 1" (BRASS)	PER	
19	UPVC ELBOW 1/2"	PER	
20	UPVC ELBOW 3/4"	PER	
21	UPVC ELBOW 1"	PER	
22	UPVC SOCKET 1/2"	PER	
23	UPVC SOCKET 3/4"	PER	
24	UPVC SOCKET 1"	PER	
25	UPVC SOCKET FTA 1/2" (BRASS)	PER	
26	UPVC SOCKET FTA 3/4" (BRASS)	PER	
27	UPVC SOCKET FTA 1" (BRASS)	PER	
28	UPVC T 1/2"	PER	
29	UPVC T 3/4"	PER	
30	UPVC T 1"	PER	
31	UPVC T 1/2" FTA (BRASS)	PER	
32	UPVC T 3/4" FTA (BRASS)	PER	
33	UPVC T 1" FTA (BRASS)	PER	
34	UPVC UNION 1/2"	PER	
35	UPVC UNION 3/4"	PER	
36	UPVC UNION 1"	PER	
37	PIPE FIXING CLIP	PER	
40	EWG SHEET INDIAN	PER	
41	EWG SHEET WESTERN S	PER	
42	EWG SHEET WESTERN P	PER	
43	EWG SEAT COVER	PER	
44	FLUSH TANK/CISTERN	PER	
45	WASH BASIN	PER	
46	JALI FOR BATHROOM DRAINAGE	PER	
47	PVC PIPE 2"	PER METER	
48	PVC PIPE 2.5"	PER METER	
49	PVC PIPE 3"	PER METER	

50	PVC PIPE 4''	PER METER	
51	PVC PIPE 1.5''	PER METER	
52	PVC PIPE 1''	PER METER	
53	JET SPRAY (For Washroom)	PER	
54	WASH BASIN MIRROR	PER	

<b>3. Electrical realted Items</b>			
Items	Specifiation	Quantity	Rate
1	SWITCH	PER	
2	TWO IN ONE SOCKET	PER	
3	REGULATOR	PER	
5	WIRE TAP	PER	
6	CAPACITOR FOR CEILING FAN	PER	
7	CABLE 1 MM SINGLE CORE	PKT	
8	CABLE 1.5 MM SINGLE CORE	PKT	
9	CABLE 2.5 MM SINGLE CORE	PKT	
10	CABLE 4 MM SINGLE CORE	PKT	
11	CABLE 0.75 MM DOUBLE CORE	PKT	
12	CABLE 1MM DOUBLE CORE	PKT	
13	FAN 20	PER	
14	CASING PATTI 1"	PER	
15	MCB 32 AMP	PER	
16	POWER PLUG 15 AMP	PER	
17	GRIP	PER	
18	MCB 16 AMP	PER	
19	HAVELL'S CELLING FAN	PER	
20	LED BULB 9-W	PER	
21	ANGEL HOLDER	PER	
22	CILING FORCE	PER	
23	DOOR BELL	PER	
24	MCB BOX	PER	
25	JUNCTION BOX	PER	
26	MULTI SOCKET PLASTIC BOX	PER	



<b>4. Wooden Work Related</b>			
Items	Specification	Quantity	
1	ALUMINIUM ALDROPS (10 ")		
2	KHILLI L.H.(1/17) 1.5 TO 4 "		
3	KHILA 1.5 "		
4	WOODEN FATTA		
5	WOODEN BIDDING PATTI SIZE.....		
6	WOODEN BIDDING PATTI SIZE.....		
7	WOODEN BIDDING PATTI SIZE.....		
8	HANDLE SIMPLE ALUMINUM 4 "		
9	HANDLE 6" ALUMINIUM CLASSIC		
10	KHILLI L.H.(1/17)		
11	HINGIS 3"		
12	HINGIS 4"		
13	MAGNET CATCHER DOOR (Big)		
14	MAGNET CATCHER DOOR (Small)		
15	SCREW SIZE.....		
16	SCREW SIZE.....		
17	SCREW SIZE.....		
18	SCREW SIZE.....		
19	CURTAIN PIPE		
20	CURTAIN SIDER		
21	NUT-BOLT 3MM 2"		
22	FAVICOL		
23	PLY WOOD 18 mm		
24	ALUMINIUM SHEET FOR FENCING/ROOF		
25	ALUMINIUM SHEET( FOR BATHROOM DOOR)		
26	MOSQUITO NET SS		
27	MOSQUITO NET ALUMINIUM		
28	WINDOW FRAME		
29	DOOR FRAME		
30	TOWER BOLT (CHITKANI) 4 INCH		
21	TOWER BOLT (CHITKANI) 6 INCH		
32	WINDOW STOPPER CLIP (KADI)		
33	L CORNER		
34	S. STEEL PIPE (1 INCH)		
35	SIDER FOR STEEL PIPE (1 INCH)		
36	WINDOW GLASS		

