

TENDER DOCUMENT

Sub: Awarding of Rate Contract for supplying of Tent Services Items for the period of 1 Year from the date of contract.

Sir/Madam,

Please find enclosed herewith the tender documents for Rate Contract for supplying of Tent Services to Kendriya Vidyalaya KNN Ghaziabad. Tender duly filled, signed and stamped in sealed cover addressed to the Principal, Kendriya Vidyalaya Kamla Nehru Nagar Ghaziabad, 201002, Uttar Pradesh should reach latest by 14.00 hrs. On 19.10.2023

In case of any query or clarification related to location, space etc., please feel free to visit the Vidyalaya.

(PLEASE SUBMIT ALL THE PAGES CONTAINED IN THIS DOCUMENT ANNEXURE I, II & III DULY SIGNED AND SEALED)

Earnest Money: Demand draft of Rs 2000/- (Rupees Two Thousand Only) to be paid towards Principal, Kendriya Vidyalaya KNN Ghaziabad.

(Sh Arun Sharma)
PRINCIPAL

Encl: Tender Document.

Tender form to be submitted by the Tenderer

1. Name of the Firm _____
2. Address _____
3. Contact No: _____
4. Registration/Licence No. _____
(Copy of license issued by the local authority should be attached or copy of the letter pad or bill book may be attached)
5. PAN No (Copy to be Enclosed)
6. GST No:.....(Copy to be Enclosed)
7. Year of Establishment _____
8. Contracts executed till date (Experience)
(Nature thereof): Govt. Semi Govt./Private
Please give details of contracts executed in a separate sheet, along with documentary proof if any thereof)
 - i)
 - ii)
 - iii)
 - iv)
9. Present assignment in hand: Govt./Semi./Private
 - i)
 - ii)
 - iii)
 - iv)

Earnest Money:

Rs. 2000/- through Draft Number

10. All the items and conditions, as mentioned in the Tender Form are acceptable to Me /us.

Date: _____

Signature of the Tenderer With stamp

Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002

Open Tender

Sub : "Invitation for Quotations for supply of goods for use in the Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002 - reg"

Sir/Madam,

1. The Kendriya Vidyalaya Sangathan, a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees.

2. Sealed competitive quotations from the Registered Firms are invited by the undersigned on behalf of the Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002 for supply of the following items :

Sl. No.	Brief description of goods	Specifications	Quantity (approx)	Delivery period	Place of delivery
1.	List enclosed for items				
2.					
3.					

Where Bureau of Indian standards (BIS) certification marked goods are available in market, goods with those or equivalent marking only shall be offered

3. Bid Price

- a. The contract shall be for the supply of the mentioned items to the Kendriya Vidyalaya KNN Ghaziabad, Uttar Pradesh 201002. The bidder shall quote for items in the format of quotation attached. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting;
- b. All duties, taxes and other levies payable by the bidder, shall be included in the total price. However, the tax and duties leviable should be quoted separately.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract (and shall be quoted in Indian Rupees only);
- d. The prices should be quoted in Indian Rupees only,
- e. Each bidder shall submit only one quotation;
- f. Telex or Facsimile quotations are not acceptable
- *g. **The bid should be submitted along with EMD for Rs.Two Thousand only by bank draft in favour of Principal KV KNN Ghaziabad.**
- h. The firm should enclose supporting documents regarding registration of GST/IT/PAN.

*May be struck off in case of Registered Bidders.

4. Validity of quotations

The quotation shall remain valid for a period not less than 90 days after the deadline specified for submission of quotations.

5. **Evaluation of quotations:**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

- a) properly signed, and
- b) conform to the terms and conditions and specifications.

The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

6. **Award of contract:**

- (a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5 above;
- (b) The bidder whose bid is accepted will be notified of the award of the contract by the Office prior to expiration of the quotation validity period;
- (c) The Notification of Award to clearly specify any change in the unit price or any other terms and conditions accepted.
- (d) Normal commercial warranty/guarantee shall be applicable to the supplied goods;
- (e) Payment shall be made within 30 days after the delivery of goods and their acceptance;
- (f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- (g) **The successful bidder for rate contract has to deposit performance security of the amount of Rs. 5000/- (Rs Five thousand) in favour of Principal KV KNN Ghaziabad in the form of DD. The performance security will be returned after 30 days of the contract will get expired**

7. **Last date and time of receipt of quotations:**

You are requested to submit the sealed quotations in the Tender Box { in front of Room No. } superscribed on the envelope as "**Quotations for the supply of goods/equipments for the** , due onlatest by . The quotations shall be opened at _____ on the same day. The bidders or their representatives who choose to be present at the time of opening of quotation are invited to do so.

The purchaser looks forward to receiving the quotation and appreciate the interest of the bidders in the KVS.

Yours faithfully,

Signature.....

Name:.....

Designation:

FORMAT OF QUOTATION

S. No.	Description of goods / equipment	Brief specifications	Quantity	Unit /Pkt Rate (Rs.)	Total Amount without GST	GST Rate in (%)	GST Amount	Total Amount with GST
1.								
2.								
3.								

We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted, within the period specified in the Invitation for Quotations,

We also confirm that the normal commercial warranty/guarantee of Months shall apply to the offered goods.

Bid Security of Rs. _____ (Rupees) is furnished herewith vide Bank Draft No. _____ dated _____ drawn on _____.

(Bidder)

Signature :Name : Date :

List of Items

	Tent Items	Rates with specification of unit
1	Open Pipe Pandal	
2	Trust Pandal	
3	Fancy Pipe Pandal	
4	Kaleen Red/Green	
5	Fancy Carpet/Japani(5*15)	
6	Ceeling 15x 15	
7	Pipe Parda 8x15	
8	Pipe Parda 12x15	
9	Darry 8x10	
10	Sofa	
11	Sofa Fancy	
12	Banquet Chair	
13	Fancy/Plastic Chair	
14	Chair cover	
15	Chair Cover Fancy	
16	Takhat	
17	Round Table	
18	Table	
19	Table cover	
20	Table Fall (Per Table)	
21	Table Fall Reshmi (Per Table)	
22	Chandni (8x10)	
23	Chandni (15x15)	
24	Foam Gadda 2"	
25	Foam Gadda 4"	
26	Rajai	
27	Takia	
28	Gol Takia	
29	White Chaddar	
30	LED Light	

31	JBL Top	
32	JBL Base	
33	Cordless mike	
34	Sodium Light	
35	Helozen Light	
36	Gen Set 62 KVA	
37	Cooler Big Size	
38	Cooler Small	
39	Cooler Mike	
40	Stand Mike	
41	Monitor	
42	Jhaller	
43	Gen Set 62 KVA (Silent)(diseal extra)	
44	cooler mike	
45	Silent fan	
46	Folding pulung	